

Centre County Airport Authority

Meeting Minutes, May 23, 2024

Attending: C. Groshel; D. Johnson; D. Gray; H. Mose; W. Steudler; R. Stewart; L. Lingle

Absent: G. Khoury; Open Seat by the County

Additional Attendees: J. Meyer C.M., Executive Director, CCAA; J. McMurtrie, Terminal Manager, a member of the public also attended, Mark Molckovsky

The meeting was called to order at 7:00 PM by C. Groshel.

Public Comments

Mark Molckovsky complimented the Authority for their competence in running the airport.

1. Approval of the April 25, 2024 Meeting Minutes

*Motion for approval was made by H. Mose. D. Johnson seconded the motion. **The motion was unanimously approved.***

2. Financial Statements for January

- a. Schedule of Budget Annual vs. Actual YTD
- b. Statements of Assets, Liabilities & Equity
- c. Statement of Revenues and Expenditures YTD
- d. Statement of Revenues and Expenditures, December
- e. Statement of Cash Flows YTD
- f. Excel Budget Format Rev & Exp

R. Stewart provided an overview of the financial statements.

*R. Stewart made a motion to accept the Financial Report. D. Johnson seconded the motion. **The motion was unanimously approved.***

3. Executive Director's Report – J. Meyer

a. Enplanements

Enplanements are a little lower this time of year, approximately 8 flights a day, except on Tuesdays which are 7 flights. This should change to 9 flights a day starting on June 27 when Dulles starts. In August this should grow to 10 flights per day.

Flights will be:

- 4 to Philly
- 3 to Chicago
- 3 to Dulles

b. Public Parking

Public parking has lower numbers (\$12/night in main lot). Parking numbers are much higher during the week but drops off significantly on the weekends. This shows that the main traffic at the airport is business rather than leisure.

4. Committee Reports

a. Boarding Bridges – G. Khoury

No report was given.

b. HR – H. Mose

1. Discussion regarding CEO performance review that will be used to determine a compensation package for the next operating year.
2. Update on job description project. The project is underway and progress is being made.

*D. Johnson made a motion to go into Executive Session. The motion was seconded by L. Lingle. **The motion was unanimously approved.***

*D. Johnson made a motion to end the Executive Session and to return to the regular meeting. The motion was seconded by W. Steudler. **The motion was unanimously approved.***

5. Continuing Business

a. Stormwater/sinkhole update (Jason McMurtrie)

DEP emailed the Authority today, and they are anxious to move forward with this project. A meeting is scheduled with USDA, DEP, Keller Engineering and Sanborn for June 4, 2024.

6. New Business

- a. FirstEnergy is searching for a site for a power station. It is recommended that if a deal is made, that it be for lease, not a sale. There was a discussion regarding rights of way for access to the property, a possible solar farm, and financial gains/concerns for the airport.
- b. Larry Lingle announced his resignation from his position on the board. He thanked the board for their service and stated that he has enjoyed his time on the board. Tonight will be his last session.
- c. Bob Findley update. Suggestions include possibly naming the conference room after him or establishing an aviation scholarship for flight instruction in his name (use parking ticket fund?). Discussion regarding how to fund this scholarship. The suggestion was made to check with the Centre Foundation regarding scholarship administration.
- d. Call for a motion to add an item to tonight's meeting agenda – employee pension catch-up discussion.

*R. Stewart made a motion to add an Employee Pension Discussion to the agenda. The motion was seconded by H. Mose. **The motion was unanimously approved.***

*D. Gray made a motion to approve a catch-up contribution of 6% of employee pay, not to exceed \$9000 to the employee 457 pension program. The motion was seconded by D. Johnson. **The motion was unanimously approved.***

7. Around the Room

Several board members thanked Larry Lingle for his service on the board.

Adjournment: *The meeting was adjourned at 8:52 p.m.*